YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	MAITREYI COLLEGE
• Name of the Head of the institution	Prof. Haritma Chopra
• Designation	Offg. Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	09311331434
• Mobile no	09891919997
• Registered e-mail	maitreyi1967@yahoo.co.in
• Alternate e-mail	iqac@maitreyi.du.ac.in
• Address	Maitreyi College, Bapudham Complex, Chanakyapuri, New Delhi 110021
• City/Town	New Delhi
• State/UT	Delhi
• Pin Code	110021
2.Institutional status	
• Affiliated /Constituent	New Delhi
• Type of Institution	Women
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**	
• Name of the Affiliating University	**University of Delhi**	
• Name of the IQAC Coordinator	**Dr. Ankita Chaudhary**	
• Phone No.	**09654253012**	
• Alternate phone No.	**09891919997**	
• Mobile	**09654253012**	
• IQAC e-mail address	**iqac@maitreyi.du.ac.in**	
• Alternate Email address	**maitreyi1967@yahoo.co.in**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.maitreyi.ac.in/uploads/iqac/reports/aqar/NWM783AQAR%202021-22.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.maitreyi.ac.in/academics/academiccalendar	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.11**	**2016**	**05/11/2016**	**04/11/2021**
Cycle 2	**A++**	**3.51**	**2022**	**09/11/2022**	**08/11/2027**

6.Date of Establishment of IQAC	**14/04/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Maitreyi College	Maintenance Grant	Delhi Government	2022-23	49,00,000/- (Forty Nine Lakhs)
Maitreyi College	Maintenance Grant/Salary UGC	Delhi Government	2022-23	53,75,39,714 /- (FiftyThree Crore Seventyf ive Lakhs Thirty Nine ThousandSeve n Hundred Fourteen)

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	**4**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

*Internationalization of Education: The college has gained global recognition, hosting 21 students from various New Zealand universities for a two-day visit and actively participating in our

Annual Cultural Festival, Rhapsody. This initiative marked a significant step in fostering cross-cultural interaction among students. Additionally, our faculty members have achieved international recognition through publications and paper presentations at conferences abroad. Notably, one faculty member secured a simultaneous teaching position as an Adjunct Faculty at the Institute of Advanced Studies, USA, while another presented a paper at a conference in Argentina. *To Promote Entrepreneurial Skills: Students implemented their business ideas by participating in the Start-up Bazaar organized by the college, engaging with 30 start-ups. *Timely Submission of AQAR: AQAR 2021-22 was submitted in February 2022. *The screening process was initiated and successfully concluded, resulting in the promotion of all eligible faculty members across various departments. *The curriculum designed by the University of Delhi aligns seamlessly with the ethos of NEP 2020. For the systematic implementation of NEP, the college offered a myriad of Skill Enhancement Courses (SEC) and Value Added Courses (VAC), attracting students from neighboring colleges and significantly enhancing student attendance.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Regular meeting of IQAC members	Throughout the academic year, meetings were conducted with members of the Internal Quality Assurance Cell (IQAC) to actively suggest and deliberate on measures aimed at fostering academic and administrative reforms. Additionally, sessions were organized with Teacher Incharges to gather their valuable suggestions regarding students' feedback. This collaborative approach ensured a comprehensive exploration of ideas and perspectives, paving the way for the identification and implementation of effective strategies to encourage positive changes in both academic and administrative realms. The engagement of all stakeholders, including IQAC members and Teacher Incharges, underscores a commitment to inclusivity and continuous improvement within the educational framework.
To facilitate International and National Conferences, Seminars and Workshops with the aim of fostering critical thinking, creating a conducive learning environment for students and capacity building for teaching and laboratory staff.	45 sessions, including workshops, conferences, seminars and skill development programs have covered diverse themes such as research methodologies, entrepreneurship, intellectual property rights, disability and programming languages. These initiatives aim to effectively disseminate knowledge among students and staff and build the capacity of teachers and laboratory staff. A few important ones are listed below. 1) The Annual International Conference 'EQUINOX-2022', was organized by Centre for

Research, Maitreyi College under the aegis of Vantage: Journal of Thematic Analysis and IQAC, Maitreyi College on the Theme: The Expanding Frontiers of Knowledge 2) International Conference on the theme Indian Perspectives on Global Politics: Analyzing the First Two Decades of the 21st Century was organised under the aegis of IQAC on September 30, 2022. 3) One week interdisciplinary training programme was organized for the technical staff of laboratories under the aegis of IQAC. Enthusiastic participation of 53 laboratory staff members from different colleges characterized the one-week programme from August 23-29, 2022. This training maintained an interdisciplinary focus, with departments like Chemistry, Physics, Zoology and Botany collaboratively organizing diverse hands-on sessions. These sessions were meticulously designed for an effective capacity building of the teachers as resource persons and laboratory staff as learners. 4) The vivacious Alumnae Association 'Saanidhya' consisting of 1382 members, organized one day online International Workshop on "Essential Oils-101" on 17th April, 2023 in which one of our alumna, Ms. Siva Kapoor, Wellness Advocate, USA, Development in India interacted with the students. 4) Thirteen Short-term Certificate Courses offered by different departments in the college benefitted 550

	students. Our faculty members exclusively curated, designed and facilitated six courses, thereby enriching their pedagogical approaches and fostering enhanced capacity building. The language courses were offered in collawith the Department of Germanic and Romance Studies, University of Delhi and a course on legal literacy was offered in collaboration with New Delhi District Legal Services Authority (NDDLSA)
Multidisciplinary research training for students across diverse disciplines, including Humanities, Commerce and Science and to establish a platform that not only maintains rigorous editorial standards but also cultivates a culture of academic excellence and collaboration.	29 SIPs (Summer Internship Programme) and 9 ARPs (Annual Research Programme), (all interdisciplinary) were successfully completed and some also got published as research articles in various international and national journals. At present, the College has 19 registered Ph.D. Research Scholars, 3 patents, 66 research publications, 67 books and chapters in edited books.. The college has offered 34 SECs and 24 VACs under NEP 2020 to strengthen the skill sets and develop additional values of students. Two students got the Millennium Fellowship for their projects, which is a semester-long leadership development program recognized and supported by United Nations Academic Impact and Millennium Campus Network. The college publishes an International, Peer-reviewed and Multidisciplinary Research Journal, Vantage and Peer-reviewed E-Research Magazine Samvedna, both of which have

	ISSN numbers and are published in two issues each year. The college magazine Maitreyi is published with an ISBN number. Additionally 9 newsletters and magazines by different departments and 3 magazines, one each by the Entrepreneurship Cell, Placement Cell and the Photography Society were also published.
To raise awareness and promote gender sensitization and foster a more inclusive and respectful educational environment.	The College organized webinars and seminars addressing crucial subjects like reproductive health rights, Indian abortion laws and the eradication of discrimination against women. Additionally, a poster-making competition focussing on gender sensitization and an inter-college bilingual debate competition centered around the Indian marriage institution were organised. To further enhance awareness, a sensitization program on sex education was also implemented. The gender issues like oppression of women in the household was debated upon by students after the screening of a movie 'The Great Indian Kitchen'. Various college publications (Samvedana, Neeti, Maitreyi and Sociologue) also address gender equity issues. The upcoming girls hostel will also promote gender equity by providing a safe, supportive and empowering environment for female students. CCTV cameras have also been installed. Various VAC Courses offered under NEP 2020 and SEC papers like IPR also address the issues of gender sensitization.

To empower women by fostering entrepreneurial aptitude and enhancing self-reliance among students	The College nurtures student start-ups by providing a platform for them to realize their entrepreneurial ideas and bring them to fruition. Thirty innovative ideas were materialized in the 'Start-up Bazaar' which helped stakeholders earn revenue and gain early insights into entrepreneurship challenges.
Emphasize holistic development by actively engaging students in a diverse range of activities, including sports, cultural events and outreach programs	In addition to their academic pursuits, students actively engage in a diverse range of intercollegiate and national sports and extracurricular competitions. Their remarkable efforts have resulted in the achievement of 60 prizes. Moreover, our National Cadet Corps (NCC) cadets have showcased their dedication and skills by participating in prestigious events such as the Chief Minister's Rally, Prime Minister's Rally, and the esteemed Republic Day Camp. Numerous cadets have brought honor to the college by securing prizes in these events, SGT Nupur Bhardwaj was awarded the DG commendation card for her brilliant performance at Republic Day Camp. JUO Nandini Raj in Republic Day Camp 23, and LCPL Rashi Singh in Prime Minister Rally 23, were awarded with ADG Award (Award of Excellence). The college has adopted five villages under UBA (Unnat Bharat Abhiyan) in the NCR region, where students and faculty regularly visit to comprehend local issues and provide assistance. Furthermore,

	two faculty members served as resource persons to promote science in Government schools in two villages in Himachal Pradesh, an initiative by INSA and University of Delhi.
To ensure the prompt advancement of faculty members under the CAS 2018, our team is diligently screening and verifying promotion forms, thereby contributing to a streamlined and timely promotion process	IQAC has successfully processed all promotion cases to date, resulting in approved promotions of the faculty members.
Participation in National Ranking Schemes	The College has participated in NIRF (National Institutional Ranking Framework), Ministry of Education, Government of India and secured rank 36 at the national level
Social and Environmental responsibility	1) Solar street lights, LEDs, sensor taps and switches have been installed to minimize our carbon footprint. These measures prioritize sustainability by utilizing solar power for street lighting and employing energy-efficient technologies. The integration of sensor taps and switches enhances operational efficiency, contributing to our commitment to environmental responsibility.These initiatives reflect our dedication to a greener future, reducing reliance on traditional energy sources and mitigating climate impact 2) Implemented a ban on single-use plastics, established and maintained rainwater harvesting systems. 3) College routinely hosts awareness campaigns and plantation drives. 4) National Environmental Education and Awareness Award by

	the Indian Institute of Ecology and Environment. 5) The college won the Janaki Amma Cup for the finest border of flowers and the Delhi College Cup for best rock garden. Third place went to our herbal garden in the best green practices category, while second place went to the lawn. 6) In one of the ARP projects, students carried out on site testing of the water and soil samples in one of the adopted villages under UBA. 7) Students invoked interest of stakeholders in plants and their varieties of our campus by QR coding of dry flowers and leaves which contain the complete information about the plant. These dried parts were used for decorating notepads, key chains etc. 8) The start-up Urvara, prepared, tested and sold 600 kg of compost prepared from inhouse waste. 9) A drive to collect waste plastic and paper was initiated by students and teachers alongwith Blue Planet (an NGO) to recycle the papers and plastic into benches for Government schools.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body Maitreyi College	23/02/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	27/02/2024

15.Multidisciplinary / interdisciplinary

Maitreyi College is dedicated to embracing an interdisciplinary and multidisciplinary approach in alignment with the National Education Policy (NEP) across all its endeavors. As a constituent college of the University of Delhi, Generic Elective courses are also provided to enable students to study up to four subjects beyond their chosen discipline in their undergraduate program.

Pioneering initiatives include the establishment of the Centre for Research (CFR) and the organization of an annual interdisciplinary academic fest for undergraduate students called 'Avgaahan.' CFR has interdisciplinary internship programmes which involve students from diverse disciplines in exploring specific themes each year. Moreover, the college actively promotes cross-departmental collaborations during seminars, conferences and workshops. Moreover, the college boasts a diverse array of publications including an International Bi-annual, Peer-reviewed and Multidisciplinary Research Journal, Vantage and Peer-reviewed E-Research Magazine Samvedna, both of which have ISSN numbers and are published in two issues each year. The college magazine Maitreyi is published with an ISBN. Additionally 9 newsletters and magazines by different departments and 3 magazines, one each by the Entrepreneurship Cell, Placement Cell and the Photography Society are also published.

16.Academic bank of credits (ABC):

Maitreyi College, a constituent college of the University of Delhi, adheres to the protocols and regulations of Academic Bank Credit as mandated by the University of Delhi. The college will ensure that all first-year students participating in NEP Programmes promptly submit their credits to the academic bank per notifications from the University.

17.Skill development:

 Students' vocational and soft skills are fortified through a three-tiered approach. Firstly, within departments, presentations constitute a crucial element of Internal Assessments. This involves students crafting, delivering, and discussing presentations in class, thereby refining their soft skills. Secondly, the college's Centre for Research (CFR) hosts Equinox and Avlokan—both annual initiatives dedicated to honing presentation and research skills. Additionally, in adherence to the University guidelines, the college

offers Skill Enhancement Courses Lastly, industry engagement occurs through professional interactions at various events hosted by the college, where industry experts contribute to student's skill development.

The college also provides a diverse array of non-credit short-term courses aimed at enhancing employability such as Python Programming and ICT Tools, directly targeting the enhancement of employability and vocational skill sets. A few of them are designed and delivered by our faculty with meticulous care, presenting them in a hybrid mode. Students have the flexibility to engage in self-study through video content uploaded on Google Classroom. Additionally, faculty members actively participate by interacting with students and addressing doubts through an online platform. This approach not only enhances the capacity of teachers but also prepares students for the future by familiarizing them with online modes of education. To enrich the knowledge and capacity of its stakeholders, the college organizes numerous seminars, workshops and talks by industry experts and scholars. Facilitating career development, the college maintains an active Placement Cell, 'Horizon,' offering career guidance and job opportunities. Annually, the college hosts the internship cum placement fair 'Envision.' In a concerted effort to nurture entrepreneurial talent and foster a culture of job creation, the college maintains a dynamic Entrepreneurship Cell, which has successfully launched several projects and startups, including 'Urvara 'and Dhriti,' Our students play a proactive role in the editorial teams of various departmental magazines and newsletter and they also take charge of organizing all events, thereby enhancing their skills. The Alumni Cell conducts multiple sessions to bridge the gap between the industry and students.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Maitreyi College embraces the Indian Knowledge System to enhance its existing curriculum, firmly committed to fostering multilingualism and integrating traditional and modern knowledge systems. Utilizing a bilingual teaching model with proficiency in both English and Hindi, our faculty ensures effective communication. The BA Programme, with the highest student intake, offers a diverse range of subject combinations, including Indian languages. To promote Indian languages, we provide three modern Indian languages (MIL) - Hindi, Sanskrit and Punjabi - as discipline courses for BA Programme students. Emphasizing the significance of Sanskrit, the Department of Sanskrit organized a One-week National Workshop on 'Intensive Sanskrit Grammar-2'' in online mode to promote the

language.

A notable inclusion of Indian traditional knowledge was implemented by the Department of Botany which offered an elective course titled 'Ethnobotany'. The course provided students with an important opportunity to understand the usefulness of natural products, and their efficient use in food and medicine as well as their conservation practices. With the advent of the Cluster College system under NEP 2020, the students are also able to travel to nearby cluster colleges of the University of Delhi where different modern Indian languages are being taught. This allows the students to study the modern Indian language of their choice by accessing academic and faculty resources of constituent colleges of the University of Delhi and ensures that the students have access to a wide range of Indian language courses.

To instill and propagate the values of syncretism and cultural diversity, the college actively observes and commemorates national, cultural and social significance days. As a Participating Institute (PI) in the Unnat Bharat Abhiyan (UBA) program by the Government of India, our college has adopted five villages – Jewar Bagar, Malwa Gopalgarh, Mangroli, Thora and Bhabhogra – to contribute to rural development.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college is dedicated to Outcome-Based Education (OBE) to elevate the quality of teaching-learning and instill professionalism in students, aligning with the Learning Outcomes-based Curriculum Framework (LOCF) system endorsed by the University of Delhi. Additionally, in pursuit of the objectives outlined in the National Education Policy (NEP), the faculty actively engages in the conceptualization, restructuring and refinement of the Undergraduate Curriculum Framework (UGCF) while embracing a multidisciplinary pedagogy. The college has taken significant initiatives to introduce new Skill Enhancement Courses (SEC), Value Added Courses (VAC), and cluster college courses, aligning with the successful implementation of the National Education Policy (NEP) 2020.

20.Distance education/online education:

In addition to the courses mandated by the University of Delhi, the college presented 13 short-term courses in an online format. In this mode, students were provided with instructional video lessons, followed by interactive online sessions where they could address any queries. This distance education approach has facilitated personalized learning, allowing students to progress at their own pace and according to their time availability. These short-term courses have enriched and refined students' additional knowledge.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**703**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**3711**

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**752**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**1364**

File Description	Documents
Data Template	[View File]

3.Academic

3.1		**165**
Number of full time teachers during the year		

File Description	Documents
Data Template	[View File](#)

3.2		**190**
Number of sanctioned posts during the year		

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1		**64**
Total number of Classrooms and Seminar halls		

4.2		**412.11**
Total expenditure excluding salary during the year (INR in lakhs)		

4.3		**1181**
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum planning and implementation at Maitreyi College has been guided by evolving pedagogical methods to make the learning process engaging and experiential. The teaching methodology includes delivering classroom lectures, organising interactive activities like presentations, quizzes and group discussions. The classrooms are equipped with ICT tools, like projectors and smart boards for an uninterrupted teaching/learning process. The college library provides access to a database of numerous e-books and e-journals through its N-LIST facility.

The implementation of the National Education Policy (NEP) has opened new avenues to provide flexibility to the students for opting papers of their choice as Ability Enhancement Compulsory Course (AECC), Generic Elective (GE), Skill Enhancement Course (SEC), Value Addition Course (VAC). A total of 24 SEC and 21 VAC courses were offered by departments during the academic year 2022-23. To implement NEP effectively, the cluster college movement enables students to pursue subjects of their choice across multiple colleges.

Initiatives like the Summer Internship Programme and Annual Research Programme, workshops, seminars, invited talks, and educational trips are organized to provide a strong foundation to develop critical thinking, research temperament and entrepreneurship skills to the students to shape them into academically adept, industry-prepared and empowered women.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[Nil]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Curriculum delivery, assessments and other pedagogical initiatives in the college are implemented in a meticulously planned manner, adhering to the university guidelines. A uniform schedule of theory, practical classes and tutorials is followed by all departments to facilitate students to maintain a proper balance between academics and co-curricular activities. The college calendar is drawn out by the university academic calendar.

The mechanism of the formative assessment includes regular class tests, assignments, quizzes, ICT-enabled presentations, laboratory-based practical work to evaluate the clarity of concept, soft skills, critical thinking, hands-on knowledge, etc. The lecture delivery is done by the teachers followed by the interactive session and discussion for constructive engagement of students. Assignments/e-assignments and tests are given by the teachers at regular intervals. Students submit the hard/soft copies/PowerPoint presentations which are duly checked and marked by the teachers. In addition to this, a systematic record of semester-wise attendance is maintained on the college portal by monthly upload of attendance.

Experiential Learning is also imparted by organizing educational trips to various places like Neela Hauz Biodiversity Park, NTPC, Dadri, Udaipur, Rajasthan, etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

30

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

386

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Maitreyi adopts a holistic approach to education, offering a wide array of courses aimed at cultivating ethical values among its students. This is achieved through engaging in class discussions and various enriching curricular activities.

The college fosters professional ethics through specialized courses like Digital Empowerment, Front-End Web Design, Vedic Mathematics, IT Skills and Data Analysisand Personal Financial Planning. These courses cover areas such as ICT tools, legal literacy and Intellectual Property Rights.

Gender sensitivity is nurtured through events and programs on mental

and reproductive health, Indian abortion laws, discrimination against women and contraception. These efforts also support women's empowerment and raise gender awareness. Committees like ICC, NSS, Students' Union, Enabling Unitand Women's Development Cell actively promote gender sensitization.

The college fosters sensitivity to human values and inclusivity through courses like Philosophy and Practice, Political Leadership and Communication, Yoga, Ayurveda and Nutritionand Essential Food Nutrients. Events by NSS, the Enabling Unit and Enactus promote awareness about nutrition, health, secularismand multiculturalism.

.Environmental awareness is instilled through the compulsory course Environmental Science: Theory and Practice for first-year students, as well as SEC and VAC courses such as Swachh Bharat, Science and Society, Sustainable Ecotourism and Entrepreneurshipand Ecology and Literature.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

185

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3737

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://docs.google.com/spreadsheets/d/16sQ5EaF9a7cCdZvat01ns21XzgUJf3BLtVNWKK-Bw2E/edit?usp=drivesdk
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.maitreyi.ac.in/aqar/aqar22-23/criteria1/1.4/1.4.2%20feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1135

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

629

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Maitreyi College as a knowledge centre in pursuit of women empowerment strives for holistic development of advanced as well as

slow learners by providing a plethora of opportunities to enhance their skills.

- Leadership skills are honed through planning and executing college magazines, competitive events, and festivals. Besides awarding college toppers in each course, students are felicitated for contributions in fields other than academics through the All-Rounder Achievers' Award.

- The mentor-mentee system of the college ensures that the specific needs of students are addressed.

- The Centre for Research provides a platform for research training through various programs. Lectures, workshopand special programmes are organized to provide exposure beyond the curriculum.

- The Short-Term Courses Committee offers courses to upskill the students. The college maintains mechanisms to facilitate internships and placements.

- The college library with its rich collection of books and e-resources, serves as an important center for learning and research.

- Faculty members conduct remedial classes to help students overcome learning associated challenges. The practical classes for science students are an important medium for clearing doubts and providing hands-on experiential learning. Students with special needs are encouraged through various activities organized by departments, Enabling Unit, Placement Cell etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3738	165

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Maitreyi college provides holistic development of students through experiential, participativeand inclusive teaching learning processes by efficiently inculcating student-centric approaches for quality education.

- **The students express their talent and innovation through the platforms of various societies, newsletters, and magazines. An approximate number of 30 Educational trips, webinars, conferences, workshops, and various other events were organized during the year. 'Rhapsody', the Annual Cultural Festival and 'Avgaahan' the international interdisciplinary annual academic festival provides enriching learning experiences for students. The faculty focuses on enhancing the learning experience by increasingly incorporating ICT tools in classrooms.**

- **Students develop creative leadership roles by managing social media handles of different departments and societies.**

- **Students build research aptitude and soft skills for presentations through various projects under Centre For Research at Maitreyi college. Students are encouraged to research, publish and present their work in journals of repute, including the college's peer-reviewed journal, "Vantage: Journal of Thematic Analysis" (ISSN: 2582-7391). Through NCC, NSS and Enactus, student volunteers contribute to societal causes.**

- **The Entrepreneurship Cell, Placement Cell, Enactus, and NSS provide active support for overall growth and well-being of the students. Around 10 events have been organised to empower students through placements, career counseling sessions and workshops.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

A knowledge centre in pursuit of women empowerment, the college provides infrastructural support by Wi-Fi, ICT enabled classrooms, seminar halls, computer laboratories, laptops, and printers. Computers with NVDA or Hindi OCR software and Lex camera facilities with Jaws and Kurzweil software makes teaching-learning more effective for differently-abled users.

- Library and e-Resources: The library with a rich collection of books, also has subscriptions to various e-resources through N-LIST (over three crore e-Books) and DELNET (over sixteen thousand e-Journals).

- Training Sessions: Faculty members regularly upgrade their skills through various e-learning platforms. Several workshops and seminars on digital literacy were organized and attended by faculty members.

- Classroom: Chalk and talk is supplemented by presentations to aid the learning process. Laptops and projectors are commonly used for lectures and presentations. Some faculty have also created eContent in the form of YouTube lectures.

- Beyond Classroom: Teachers use ICT tools extensively for compiling e-creations, movie screening, organizing seminars, workshops and such. Students actively participated in several interdisciplinary online competitions organized under 'Avgaahan 2022'. The subscription of 'Business Owl' software was purchased for conducting some of the events under Avgaahan.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

165

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

165

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

117

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2064

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college ensures that the process of IA is transparent and robust. The students are apprised of IA rules through the University website, college prospectus, college and departmental orientation programmes.

- **The attendance records of students are uploaded monthly on the college website. The college has a "Short of attendance" committee to address attendance-related issues.**

- **The students can avail benefit of attendance as per the University rules on grounds of medical or active participation in extracurricular activities.**

- **As per the university notification, IA is conducted through written assignments, presentations, projects, seminars, tutorials, class tests, and quizzes. At the beginning of the semester, the nature of IA is explained to students.**

Assignments and tests are returned after assessment with
constructive feedback. If requested, improvement tests and
assignments are permitted. Teacher-student conversation aids
in assessing students' strengths and weaknesses. The final IA
marks along with its break up are communicated to all the
students for verification. After verification, the duly signed
final IA marks are uploaded on the university portal. Students
contact the concerned teacher, the Grievance Committee or the
Principal's office in case of any grievances related to IA.
There were no IA related grievances brought before the college
in 2022-2023.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has a robust mechanism to deal with internal examination
related grievances.

Teachers communicate bifurcation of IA marks to all the students at
the beginning of the semester.

- Students are informed well in time about the conduct of
  internal examinations so that they get enough time for
  preparation.

- Assignments and tests are returned to students after careful
  assessment with feedback.

- Improvement tests are conducted if requested by students..
  Teachers conduct remedial classes/tutorials for clarity of
  concepts.

- Teachers upload IA on the college website at the end of
  semester.

- Monthly attendance records are uploaded on the College
  website. If any discrepancy arises students approach the

teachers and due corrections are made.

- The college has a 'Short of Attendance' Committee which addresses attendance issues towards the end of the semester.

- A staff council 'Grievance Committee' is a mechanism to address problems faced by students.

- The college has a strong mentor-mentee system in which every student is allocated a mentor with whom they can share their grievances. The mentor addresses the issues faced by the mentees and helps them in resolving their issues.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being a constituent college of the University of Delhi, the college follows the prescribed NEP UGCFand Learning Outcome-based Curriculum Framework (LOCF) .The expected learning outcomes provide thorough knowledge of discipline, strong foundation for higher studies and research, improved critical thinking, enhancement in employability and entrepreneurial skills and holistic development to empower women students.

- Teachers and students are apprised of the expected outcomes in the following ways:

  - LOCF and NEP UGCF syllabi are available on the University website.

  - The college website announces the career opportunities available after completing a particular program.

  - College Orientation Programmes communicate the generic learning outcomes to incoming students.

- ○ **Departmental orientation programmes discuss the prospects of particular programs.**

- **Regular assignments, projects and other assessment methods aid the reinforcement of course outcomes.**

- **Webinars and lectures are conducted in line with the requirements of course outcomes and their practical and industrial utilities.**

- **Field trips/ excursions are organised to provide experiential learning.**

- **Faculty members are involved in committees formed for designing and restructuring programmes and courses.**

- **Faculty of the college participate in Refresher courses, FDPs and special lectures to stay informed and updated.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.maitreyi.ac.in/academics/undergraduate/courses-syllabi
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programme outcomes are evaluated based on two components for evaluation as laid by the University of Delhi:

- **Internal assessment (IA) - Continuous Comprehensive Evaluation (CCE) is performed for IA which includes marks for assignments, tests, regularity and attentiveness in classes and practicals. Assignments and tests help in evaluating the theoretical underpinnings, writing skills, and conceptual clarity. Practicals help teachers in assessing students on the methodologies used and accurate evidence gathering.**

- **End-semester - End semester examination assesses students'**

level of understanding by including components of basic, intermediate, and difficult questions. It evaluates cognitive and analytical skills.

As a knowledge centre of excellence, Maitreyi embodies the focus of the LOCF and NEP UGCF syllabi through the following initiatives which allow students to excel in fields other than academic activities.

- The Center for Research, through its Summer Internship Programme and Annual Projects, develops research aptitude and skills in students at under-graduate level.

- The Placement Cell facilitates students to find placement and internship opportunities.In 2022-23, 236 students were offered Placements and 260 students got internships in reputed organizations

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1265

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.maitreyi.ac.in/uploads/about/annualreports/Annual%20Report2022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.maitreyi.ac.in/aqar/aqar22-23/criteria2/%202.7.1%20student%20analysis%20survey%202022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

11

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	https://www.maitreyi.ac.in/research/research projects

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The vision of the college is to be recognized as a 'Knowledge Centre' in pursuit of Women Empowerment. Centre For Research aims to provide a conducive environment for research training to undergraduate students by the faculty mentors. They also get an opportunity to interact with experts through its funded flagship programmes namely SIP and ARP. CFR publishes a biannual, peer-reviewed, multilingual, multidisciplinary journal, 'Vantage: Journal of Thematic Analysis', and organizes an Annual International Conference 'Equinox' to enhance the critical thinking and analytical skills of researchers, as per the ethos of NEP, Meraki, the Entrepreneurship-Cell of the college provided seed funding to 30 such initiatives. Regular workshops with successful entrepreneurs serve as motivation for the budding entrepreneurs. Enactus Maitreyi works relentlessly to uplift the marginalized sections of society through its projects 'Misbah' and 'Swarnim'.

45 workshops, hands-on sessions, conferences, seminars, SDPs, and FDPs have been conducted covering themes such as research methodologies, skill development, entrepreneurship, intellectual property rights, disability, programming languages, etc. to disseminate the knowledge among students and staff.

The college has 18 registered Ph.D. Research Scholars, 3 patents, 64 research publications, 66 books and chapters. The college has offered 24 SECs under NEP to strengthen the skill sets of students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

45

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

18

File Description	Documents
URL to the research page on HEI website	<u>https://www.maitreyi.ac.in/research/doctoral supervisor</u>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

64

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

66

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are an integral part of the curriculum and Maitreyi College is dedicated to the inclusive development of students. The college has organized various programs, field visits, seminars, and webinars which have become instrumental in reaching out to a wider society.

NSS

NSS organized various outreach activities such as awareness camps on Women Health, Nasha Mukti, Clubfoot awareness, etc. A digital awareness campaign was organised in a school in Bhabhokara village, Jewar, Noida. Navoudit Kids winter carnival for school-going children was held in collaboration with Youth for Seva NGO.

Health and Hygiene Committee

The Health and Hygiene Committee has conducted several events such as Blood Donation Camp, Vaccination Camp for COVID, Health check-up

camp, etc.

Enactus

Project 'Misbah' empowers rescued sex-workers through candle making. Project 'Swarnim' aims at mitigating environmental degradation through efficient waste management and combating the harmful impacts of fast fashion. Both projects offer sustainable employment prospects.

NCC

The cadets participate in the Combined Annual Training Camps, Republic Day camp, and Parades wherein they learn values like nation-building, patriotism, respecting cultural diversity, etc.

File Description	Documents
Paste link for additional information	https://www.maitreyi.ac.in/research/collaborations
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc.,

during the year

29

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1211

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

161

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

17

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure at Maitreyi College includes various facilities and the entire campus is Wi-fi- enabled.

1. Classrooms are spread over Arts, Old and New Science Blocks - that include lecture theatres, classrooms, bamboo and departmental rooms. ICT provisions like projectors and screens are available in classrooms and laboratories. Special facilities like Research Laboratories, Herbal-garden, Tissue Culture Laboratory, Botanical Garden and Biology Museums aid in student -centric learning. Air-conditioning was upgraded in the administrative offices, faculty rooms, library, seminar halls and auditoriums.

2. Dedicated ICT infrastructure includes a server room, computer labs and an e-content creation facility with internet connections and printers. Desktops and laptops (issued on request) are available to all stakeholders.

3. An air-conditioned Library is the vital academic resource for both books and e-resources provided through DELNET and N-LIST.

4. The institution facilitates the Divyangjan with assistive

technologies viz., ramps, lift, hardware, software and special devices including Kibo XS, Lex Camera.

5. The supporting infrastructure includes a Medical room, hygienic washrooms with sensor taps and sanitary napkin dispensers, a Bank, Book-cum-Stationery shop, a Cafeteria, Girls' Common Room, a Mother Dairy Kiosk, a Photocopy shop, RO drinking water, closed circuit cameras, fire safety system and adequate parking facility.

6. Two powerful diesel generators provide power backup for the smooth functioning of the institution.

7. The hostel block was inaugurated and will be functional in the next academic year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Embracing a holistic approach, the college integrates a plethora of cultural events, fostering artistic expression, and promoting diverse traditions. A large number of student-led cultural societies are supported by providing space for training, practice and requisite instruments. Open amphitheater and sports ground accommodate over 5000 spectators/participants/performers and is used for hosting annual cultural festivals and sports tournaments. The inter-institutional cultural and co-curricular events are also conducted in the Video-Conferencing room, Seminar Hall, New Auditorium and other lecture theaters.

There is a dedicated badminton, a football field, a baseball and softball field, a netball court, and a 200-meter athletic grass track. College provides a multipurpose hall that functions as gymnasium and a dedicated yoga center. It supports indoor games such as Judo, Wrestling, Yoga, Powerlifting, and Chess. Inclusive infrastructure with ramps, tactile paving, wheelchairs supports para athletics / adaptive sports activities of Sashakt nodal sports center for PwDs. A synthetic basketball court, ensures safe games for differently abled participants.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

64

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

792.58

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is a spacious air-conditioned two-storied complex with a seating capacity of over 150 users. The library is

automated with the Integrated Library Management System 'SOUL' developed by the INFLIBNET. The software was acquired in 2007 and became fully functional by 2010 when the database of all books and library services was created. SOUL 2.0 version is currently being used which comprises an efficient OPAC system that enables users to check their account status and retrieve data regarding the available learning resources. The library is enriched with more than 97,000 books in the active collection, subscription to a wide range of print journals, periodicals, national and international magazines and 23 leading national newspapers. It also provides access to many e-books and e-journals through its N-LIST facility. The library also has a membership of DELNET services. The library users can also access the online database subscribed by the Delhi University Library System (DULS) through the college network. Screen reading software (JAWS and Kurzweil) and instruments (Lex camera and Kibo scanner) are available for visually challenged students & faculty members. A computer kiosk was also acquired by the Library to facilitate online public access catalogs by students. Air conditioners have been installed for facilitating learning.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1182300.00

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

160

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT infrastructure supports digital pedagogy and administration. The college has a significant online presence with its own website. The campus is connected to the National Knowledge Network via the Delhi University Computer Centre and provides free internet access to all stakeholders. Two high configuration servers housed in the Server room, are at the core of the IT infrastructure. Campus is wi-fi enabled and access is provided to students, faculty and staff via secure login for access to services.The institution regularly updates the IT infrastructure by purchasing devices and peripherals of latest technology. All in one HP computers (69) and one online UPS, multifunctional printers were purchased. The administrative office is powered by the College Management Information System (cloud based) and the Centralised University of Delhi Portal for student related activities.The accounts department uses accounting packages and softwares including Tally for payroll generation and digital transactions including the government enabled PFM system. The library is automated through the SOUL software and has a dedicated e-Library Room. Several IT enabled assistive devices like the Lex Camera, Kibo XS and softwares like JAWS and Kurzweil support

the visually challenged.

Stakeholders use web-based free softwares (R, Python, Octaves and others) and G-suite accessories in daily class transactions. ICT enabled classrooms have fixed or portable projectors and screens for multimedia enriched teaching. Video conferencing and virtual events are supported via a subscription to Zoom platform.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

1181

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

329.19

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maitreyi College is committed to effective and inclusive education as envisioned in the NEP 2020. Maintenance and upkeep of the campus infrastructure is supervised by the Caretaker appointed by college administration and outsourced housekeeping and security personnel. Staff council committees comprising faculty and students support the administration in various aspects of management. The Time-Table Committee ensures that all classrooms, laboratories and academic facilities are utilized optimally for multiple stakeholders. Other committees like - Finance, Purchase, Computerisation, Building maintenance, Garden,

Sports, Medical Health & Hygiene, Canteen and Cultural Committees support the administration by coordinating the requisitions of stakeholders for the smooth and efficient conduct of teaching-learning, co-curricular and extra-curricular activities. Optimal use of infrastructure is achieved by supporting classes (on Sundays) as well as examinations of the Non-Collegiate Women's Board (NCWEB).

Annual maintenance contracts provide seamless services for the RO plant, Computers and peripherals, Lift, Pest control, Generators, Public Address System, CCTV and refilling of fire fighting systems.

Contracts for the Cafeteria, Mother Dairy Kiosk, Housekeeping and Security, provision of photocopy services, book-cum-stationery shops are renewed on an annual basis. Technically qualified Doctor and Staff nurse support the functioning of the Medical room, A Student Counsellor, is available for consultation to ensure the mental wellness of the students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

155

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

611

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	https://www.maitreyi.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3068

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3068

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

236

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

274

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

151

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

60

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Maitreyi College has maintained a robust culture of students' representation and participation in various administrative, co-curricular and extracurricular activities. The College has an active

Students' Union where students are elected for the posts of president, vice president, general secretary, and treasurer through an election administered by following a democratic process. A similar procedure is followed by each department of the college and the cultural societies wherein student representatives are elected as office bearers. The annual festival Rhapsody and the interdisciplinary festival Avgaahan – an online academic festival, are organised by the students. The elected society and the student volunteers organise and conduct academic festivals, conferences, webinars, workshops, etc. The college has ten cultural societies like Abhivyakti (Dramatics society), Apollonia (Western Music Society), and Artisto (Fine Arts Society) where students help in organising various events. Students are also a vital part of the statutory committees such as the Internal Complaints Committee (ICC) and the Internal Quality Assurance Cell (IQAC), Placement Cell (Horizon), Entrepreneurship Cell (Meraki), Centre for Research (CFR), NSS, NCC, and Enactus.

File Description	Documents
Paste link for additional information	https://www.maitreyi.ac.in/aqar/aqar22-23/criteria5/5.3.2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

94

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Maitreyi Alumnae Association (MAA) is a vivacious group that continuously aspires to strengthen the relations of the Alumnae with their alma mater. Currently, there are 1382 registered alumnae and the college connects with them through email and social networking sites, WhatsApp, Telegram, LinkedIn and Facebook. These groups directly connect with the alumnae and share information about internship programmes, courses and employment opportunities. In 2022-2023, Alumnae Association organised Sannidhy-2023, an Annual Alumni Meet on 19th March, 2023, in which 14 alumnae were felicitated for their accomplishments. An online international workshop on 'Expand Your Horizon and Outlook' was organised on 1st October, 2022, in which our alumnae, Ms. Meenakshi Khetrapal, (Executive Director, GD Goenka Group of schools), spoke on 'Effective communication strategies' and Ms. Riya Roy (Laboratory scientist, Covid Research Lab, Scotland), spoke on 'My Career, My Identity'. This session was a very significant event where our international alumna increased the awareness among students about various opportunities and scholarships available abroad for the Indian students. One-day virtual international workshop on 'Essential Oils-101' on 17th April, 2023 was organized with our alumna Ms. Siva Kapoor, Wellness Advocate, USA, and Mr. Andrew Barrus, Director of Business Development in India, Detorra, USA.

File Description	Documents
Paste link for additional information	https://www.maitreyi.ac.in/aqar/aqar22-23/criteria5/Alumni%20Events%20data%20c.5.4.1%202022-23.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of Maitreyi College is to evolve as a KNOWLEDGE CENTRE in pursuit of women empowerment at national and international level by enabling the production and dissemination of knowledge through critical thinking and research with a sense of social responsibility and inclusivity. The mission is to facilitate our students and teachers to become outstanding scholars, educators, researchers and professionals in its continuous pursuance so as to enable them to develop intellectually and emotionally.

Innovative and professional methodology, hands-on training, skill enhancement, workshops and seminars are conducted on a regular basis to achieve enhanced levels of learning which ultimately motivate and empower students to become academically proficient, industry ready, independent and socially responsible citizens with respect and understanding of the diversity that exists in the ethos of our culture and society.

The College has a decentralised leadership, inclusive and participative system of governance, operating through a three-tier structure –i) the governing body together with the principal and the IQAC, ii) the faculty through the staff council and its committees, and iii) the students. All three work in sync towards the organisation and management of academic, co-curricular, and administrative work in the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In pursuit of its vision of becoming a knowledge centre and empowering women, the college with its egalitarian work culture emphasises on teamwork and believes in making students realise their potential and being able to express themselves with a well-balanced and free thinking mind. To ensure the wholesome growth of students

equal stress is laid on curricular, co-curricular, and extracurricular activities.

The signature of Maitreyi College is its bottom-up approach to governance in that all stakeholders – especially the students, the third tier of governance – have a say in the process of decision making, particularly in the co-curricular activities.

It is the students' representatives viz., the elected office bearers of the college students' unionand department associations and the various staff council committees, viz., IQAC, Internal Complaints Committee (ICC) and cultural committees such as music, dance, painting, debate, theatre, art, entrepreneurship, Enactus, etc. who in consultation with the faculty conceptualise, implement and execute the co-curricular and extracurricular activities of the college. In addition to the college yearly magazine, different departments and societies have published their respective newsletters and magazines, the content, format, layout, etc. of which is all done by the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Maitreyi college steers towards its prospective plan of imparting knowledge and empowering students and teachers by working on capacity building of teachers and students with a series of initiatives:

i) Short Term Courses: Various certificate courses in hybrid mode are offered by different departments of the college which are designed and delivered by faculty members keeping in mind the requirements of the students for building their capacity in fields like ICT tools and Applications, Legal literacy, International Relations, Foreign and Indian languages.

ii) Avgaahan: An interdisciplinary national level academic fest designed by teachers in which teachers and students work together to organise various events viz., case studies, creative writings,

presentations, quizzes, debate, coding, photography etc.. Events are held in a hybrid mode which upgrades soft skills of the stakeholders.

iii) Vantage: Journal of Thematic Analysis (ISSN: 2582-7391): a biannual peer-reviewed multidisciplinary journal, solely managed by faculty members and published by the Centre for Research.

Research aptitute is illustrated byourfaculty members who are supervising 17 PhD scholars. The college also has two patents registered in India and one patent registered in the USA to its credit.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of Maitreyi College consists of:-

The Governing Body comprising of Chairperson, Treasurer, Principal as Member Secretary, twouniversity representatives, twoteacher representatives, onenon-teaching staff, and tenexternal members.

The Principal of the institution is assisted by the Staff Council, Bursar, IQAC, Teachers-in-Charge, and Non-Teaching staff.

The Staff Council includes the Principal, permanent faculty, Librarian, and an elected Council Secretary.

The Bursar is responsible for internal finance and matters related to financial audits.

IQAC is composed of the Principal, a Governing Body representative, faculty representatives, twoexternal members, an administrative representative, a member from accounts and a student member.

The ICC consists of threefaculty members with the senior most as Presiding Officer. An external member is co-opted with threeelected

student representatives.

The Teachers-in-Charges of departments workwith the Principal towards the execution of academic and co-curricular activities.

The Administration functions with the Administrative Officer, Section officers, Sr. P.A to the Principal and other staff.

The Head Librarian is assisted by other staff to maintain the infrastructure of the library.

The Students' Union comprises four elected student office bearers, a faculty convener and threefaculty advisors.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.maitreyi.ac.in/governance/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Maitreyi College provides research and travel grants for teaching

and non-teaching staff. Staff have access to various leaves during their service period and are provided with retirement benefits, provident fund, National Pension System, medical reimbursements, LTC/HTC, children's education allowanceand ward quota scheme as per university regulations which is a unique and inclusive feature of the University of Delhi.

Infrastructural facilities and medical facilities including counseling services are available for the staff. Informative webinars and seminars on health and hygiene, Cyber Security, one-week 'Interdisciplinary Training Programme for Laboratory Staff' have been organized for the holistic well-being of the staff.

ICT facilities are provided to facilitate online teaching-learning. Library facilities are also extended online through N-LIST, DELNET, and INFLIBNET. Maitreyi College places a strong emphasis on a sensitive and enabling infrastructure for its specially-abled staff. This includes a reader-writer bank and library with its special screen reading software like JAWS and KURZWEIL and an enabling unit. The college also provides a Uniform allowance for group D employees.

The organisation of sports day creates opportunities for bonding between teaching and non-teaching staff. They use sports facilities not only for intra and inter-college sports competitions but also for their everyday recreation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

36

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal System for teaching staff follows the UGC prescribed Merit Promotion Scheme (MPS) 1998, Career Advancement Scheme (CAS) 2010 and CAS 2018 guidelines wherein every faculty member fills the APAR (Annual Performance Appraisal Report) under the PBAS (Performance Based Appraisal Scheme). The APAR is significant for career advancement of the teachers especially when they apply for promotions. The Internal Quality Assurance Committee (IQAC) of the college plays a significant role in the screening process associated with the promotions of the teaching faculty.

For non-teaching staff too, the college follows the UGC norms which require the staff member to fill out a self-appraisal form - An Annual Performance Appraisal Report (APAR). This proforma is certified by the reporting officer of the staff member and is submitted to the office. Thereafter the reports of the last three or five years are taken into account for the promotion of the staff member as per the recruitment rule. This entire process is confidential. There were no unsatisfactory reports in the last year. The achievements of the non-teaching staff are also documented in the college annual report.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a simple and definitive financial management and resource mobilization system. The auditing procedure carried out by the institution is elucidated below:

Internal Audits are performed annually by statutory financial auditors. The financial statements are prepared by a Chartered Accountant empanelled with the Institute of Chartered Accountant of India (ICAI). There are several checkpoints for the scrutiny, verificationand approval of the financial statements, namely, the Section Officer (Accounts), the Bursar, the Principal, and finally the Governing Body. After the approval by the Governing Body, the annual audited accounts statement, duly verified by the Chartered Accountant is submitted to the Director, South Campus and then forwarded to Director of Higher Education and the Secretary, University Grants Commission for further necessary action. All financial statements, namely, Balance Sheets, Income statements, Cash flow statements and Annual Salary statements are carefully vetted by the University Grants Commission. Records of all financial transactions are kept by the institution, which is produced when needed to address questions raised by the auditors. SAPRA Associates did the internal audit for the financial year, 2022-23and the audit report was found satisfactory. All the internal audit reports were found satisfactory.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1681139

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is mainly funded by UGC. Funds are also received from the Government of NCT Delhi. Some funds are generated through participation as the Central Evaluation Center (CEC) and by renting out space for a bank, photocopy shop, stationery, canteen and through various cultural activities of the college. Registration fees for events like Workshops and Seminars, fees for short-term courses and one-time membership fee payment for the Alumni Association also provide funding.

The library allocates funds to departments to purchase reference materials. The purchases are made by the purchase committee through a separate GeM portal/Central Public Procurement Portal. All college expenses are sanctioned and approved by the Principal after receiving requisitions from concerned departments and individuals. A statement of expenditure and accounting is submitted to the Bursar and the Section Officer (Accounts) for necessary action. Funds are utilized for funding research projects, repair and maintenance of the college infrastructure, transportation facility including educational trip, administrative and general expenses like electricity, water and telephone. The recurring grants are utilized for salary, pension, and retirement benefits. For student freeships and startups funding, the college utilises its college fees and donations from retired faculty members and philanthropists.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes

IQAC uses ICT as an integral component of capacity building technology which enables curricular and administrative processes as a quality assurance strategy. The interdisciplinary academic fest Avgaahan, digital health webinar, a quiz on Cyber Security Awareness and short-term courses were conducted in the online mode. In addition to the College yearly magazine, Horizon (Placement-cell), Meraki (E-cell), Vista (Photography) Marketrics and other departments have come up with their E-magazines and e-newsletters prepared which they published using ICT tools and are uploaded on the college website. ICT techniques have been adopted for capacity building and co-curricular initiatives: The College also offers a 30-hour Certificate course on "ICT Tools & Applications'', and an ICT-DXC course on Banking, Insurance and Management Skills, a free of cost course consisting of 240-hours of training.

The Advisory Committee for Professional Grooming (ACPG), an initiative of the IQAC acts as an Advisory Body for the Implementation of Centre for Research (CFR) Initiatives; execution of the Summer Internship Programmes (SIP) by overseeing the process of proposal invitation, shortlisting, external reviews, organising Avalokan andproject presentation by the students. ACPG also organises workshops to train students and mentors, the Annual International Conference, Equinox and educational excursions for all the departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At Maitreyi, the crux of recent teaching-learning reforms lies in the increased emphasis on experiential learning. The webinars, expert talks and workshops have witnessed substantial growth in the college. A total of 108 national and international speakers were invited in the period. These sessions are followed by an interaction between the expert and students. The use of ICT tools in classroom teaching and academic events has exponentially widened student exposure to different learning platforms and ideas. This includes feedback from all stakeholders in the academic processes. The Annual

Internship and Job Fair Envision is periodically organised by Horizon, the Placement Cell. This Cell helps students acquire industry exposure through internship programs and job placements. Activities of the Alumnae Association have also been intensified in the college.

Beyond Classroom learning, IQAC initiatives have encouraged experiential learning through innovative pedagogy. The E-Cell, NSS and Enabling Unit of the College trainstudents to become self-reliant and responsible citizens. Awareness programs, webinars and outreach activities were conducted such as start up bazaars, online Yoga, Swachhata pledge, blood donation camp, Nasha Mukti Abhiyanand Free Dental Health checkup events. There was an increase in events on well-being during the period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Aligned with Sustainable Development Goal 5 of the United Nations, our college is fervently committed to fostering gender equality and empoweringfemale students through a diverse array of activities. Lectures, seminars, symposiums, movie screenings, and theatrical performances serve as impactful mediums for engaging students in critical discussions. Webinars and seminars delve into pertinent topics such as reproductive health rights, Indian abortion laws and the eradication of discrimination against women.

Poster contests on gender sensitization, bilingual debates on Indian marriage and sex education programmes showcase our commitment to awareness of gender equity. College committees, including ICC, NSS, Students' Union, Enabling Unitand Women's Development Cell, actively contribute to gender-sensitive consciousness.

Screening of thought-provoking films like 'The Great Indian Kitchen' provides platforms for students and teachers to engage in insightful debates on gender issues and the oppression faced by women in households. College publications, including Samvedana, Neeti, Maitreyi and Sociologue, address gender equity concerns.

Our upcoming girls' hostel will prioritize security, equipped with CCTV cameras and vigilant personnel to deter suspicious behavior or unauthorized access. This commitment underscores our dedication to fostering gender equality and holistically empowering future leaders.

File Description	Documents
Annual gender sensitization action plan	https://www.maitreyi.ac.in/grievanceredressal/gendersensitization
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.maitreyi.ac.in/aqar/aqar22-23/criteria7/7.1.1.pdf

7.1.2 - The Institution has facilities for

B. Any 3 of the above

alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	[View File]()

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Maitreyi College ensures the management of both degradable and nondegradable waste through several initiatives with the primary focus to reduce, reuse and recycle the waste. Garden waste is naturally converted to nutrient-rich manure. The College has banned single-use plastic and proudly boasts of a 'Plastic Free Campus', promoting the use of steel and biodegradable crockery in the canteen. Under project Urvara, biodegradable waste of the canteen is converted into manure by fungal composting and is also sold. Enactus works for environmental and social welfare on three P's - Planet, People and Prosperity. Project Misbah produces 100% soy wax candles with a 24-hour clean burn. The college also has 35 Indian-style toilets, ball-cocks in tanks and sensor taps in washrooms which avoid water wastage. Water rejected by the RO plant is reused for flushing toilets. To minimize hazardous chemical waste, microscale techniques and green chemistry principles are encouraged in laboratories. Microbial cultures are disposed of by autoclaving or chemical disinfection. Dilute solutions of chemicals are used to minimize the pollution. Hazardous chemicals like phenol are recycled and reused in subsequent experiments after distillation. E-waste, plastic waste and waste paper collection drives are conducted periodically and waste generated is given to certified vendors for recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File]()
Geo tagged photographs of the facilities	[View File]()

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is proactively taking efforts in providing an inclusive environment and extending equitable access to the students from socially disadvantaged communities. Primarily, all reservation policies of the Govt. of India and the University of Delhi are strictly adhered to in the admission process. Our teachers adopt a

bilingual mode of teaching. Various mentor-mentee groups ensure
academic and psychological support to students. Remedial classes are
organized for additional academic support. College offers
scholarships, free-ships and fee concessions to students from EWSs.
Our college celebrates cultural and regional festivals to teach
tolerance and harmony to the students. The Enabling Unit works for
the welfare and overall upliftment of Divyangjan. To enable visually
impaired students and teachers to carry out academic tasks
independently, the college has three computers and three notebooks
with necessary software (NVDA Hindi OCR, Lex Camera, Kibo XS Device)
and also has 'Reader-Writer Bank'. Sashakta Nodal Sports Centre has
been established, where paralympic players of national and
international levels practice. We are part of 'Unnat Bharat
Abhiyan', where our students and faculty actively contribute toward
collaborative and transformational changes in rural India. We are
also proud to be a part of the 'Ek Bharat –Shreshtha Bharat'
initiative which celebrates cultural diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At Maitreyi College, our commitment lies in providing a
comprehensive and well-rounded education to our students with
conscious efforts to familiarize students with their constitutional
rights, values, duties, and responsibilities. The institution
sensitizes and empowers all stakeholders to constitutional
obligations, integrating it into the curriculum, and extending it
through extracurricular activities. The sensitization process
involves diverse initiatives, such as organizing events like book
exhibitions on Dr. B.R. Ambedkar's birth anniversary, celebrating
Constitution Day, and arranging visits to the Patiala House Court.
Many subjects offered in the curriculum include topics designed to
create awareness about constitutional obligations and the
environment. The college collaborates with organizations like UBA,
Youth for Seva, and Enactus Maitreyi to actively contribute to the
upliftment of underprivileged sections of society. Special seminars
and workshops are conducted on national significance days, covering
a range of topics such as citizens' rights, duties and

responsibilities. Seminars on Stress Management, Nasha Mukt Bharat and Sexual Harassment, are conducted periodically. The college annually celebrates Republic Day on January 26th, Martyrs Day and Independence Day to reflect on the freedom struggle and importance of our constitution. Workshops aimed at promoting the Hindi language are organized and bilingual annual magazines are published to foster language diversity and inclusivity.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.maitreyi.ac.in/aqar/aqar22-23/criteria7/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is dedicated to recognizing and organizing a myriad of national and international events, festivalsand commemorative days that reflect its commitment to cultural diversity, global

awarenessand community engagement. On national fronts, the institution actively participated in the celebration of Independence Day, Republic Day and Constitution Day. The events involved patriotic displays, cultural performancesand educational initiatives fostering a sense of national pride and unity. The college organized cultural celebrations- Makar Sankranti, Pongal and Bihu. The institution also hosted its annual Diwali mela "Sparkles". These festivities encourage inclusivity and respect for various cultures within the institution's diverse community. The institution recognized World Environment Day and World Water Day by conducting events promoting environmental sustainability. A yoga session was organized on the International Day of Yoga highlighting its significance for physical and mental health. Since the launch of the 'Swachh Bharat Abhiyan', our institution has undertaken several initiatives such as taking the "Swachhta pledge" inculcating a sense of hygiene and sanitation. The institution marked the International Day against Drug Abuse and Illicit Trafficking by conducting an awareness programme to encourage quitting drug addiction and adopting healthier lifestyles, exemplifying the institution's commitment to social responsibility and public health awareness.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I. Eco-consciousness – Towards sustainable development

Maitreyi college prioritizes environmental sustainability with eco-friendly practices and green technologies, fostering an inclusive environment for women to thrive academically and professionally. It strictly prohibits single-use plastic, conducts green audits and tree plantations, manages waste effectively, minimizes carbon footprints and maximizes natural lighting.

The college conducts village water and soil testing and awareness campaigns. This year, 15 plant species were added, 40,69,844 liters

of rainwater were harvested for toilets and in-house waste was composted. Enactus initiatives, Misbah and Swarnim, promote sustainable businesses and female employment. Maitreyi won the National Environmental Education and Awareness Award. Yet, challenges of financial support and time management persist.

II Research and Pedagogy:Nurturing ethics, fostering critical thinking, and promoting reflexivity.

Centre for Research (CFR) at the College promotes interdisciplinary collaboration, emphasizing ethics, critical thinking and women's empowerment through comprehensive research grants.

The CFR hosts diverse research events: Summer Internship, Annual Research Programme, Avlokan, Student Apprenticeship, Training Workshop, EQUINOX International Conference and biannual e-journal 'Vantage: Journal of thematic analysis'.

The burgeoning research aptitude of the college is evident from 37 completed research projects, 66 published papers and 19 registered research scholars.

The college prioritizes infrastructure, time management for faculty, balancing teaching, research and corporate engagement, while pursuing philanthropic and government funding.

File Description	Documents
Best practices in the Institutional website	https://www.maitreyi.ac.in/aqar/aqar22-23/criteria7/AQAR-Proof-7.2.1-BP.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution is committed to fostering self-reliance and research aptitude. The Meraki Entrepreneurship Cell (E-Cell), empowers students to transform their visions into tangible ventures, cultivating a culture of innovation and autonomy. Students actively participate in startup bazaars gaining valuable experience in crowd control, organizationand teamwork. The focus of our Enactus projects

Misbah and Swarnin, is on empowering women through employment opportunities and the establishment of sustainable businesses. Our Horizon Placement Cell diligently forges connections with leading companies, facilitating internships and placements that equip students with the skills necessary for a seamless transition into the professional world. The Enabling Unit reinforces our commitment to inclusivity by actively addressing issues related to disabilities. Recently acquiring the state-of-the-art Kibo XS Device, the unit ensures accessibility by converting printed and handwritten content into audible formats, supporting print-disabled individuals. A hallmark of our institution is the Centre for Research's (CFR) dedication to scientific inquiry. Through the SIPs and ARPs initiatives, students engage in impactful research projects across diverse fields under the guidance of experienced faculties. The CFR publishes Vantage: Journal of Thematic Analysis, reinforcing our commitment to advancing knowledge and research.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The IQAC has delineated the following objectives:

1. To provide holistic development of all stakeholders including differently-abled and special-needs individuals by organising outreach programs.

2. ??To provide an inclusive, gender-sensitive academic and cultural environment for all stakeholders.

3. To ensure ongoing knowledge enhancement and technology proficiency for both faculty and students.

4. To adopt a proactive stance and formulate recruitment plans for Faculty.

5. To conduct additional community-centric activities and raise student awareness on diverse social issues.

6. To promote students and faculty research under the Centre For Research and include the Vantage journal in the UGC Care List.

7. To innovate and offer new short-term courses

8. To implement NEP effectively by expanding options for VAC and SEC for evolving stakeholder needs.

9. To provide students with enhanced practical opportunities through Internships, Apprenticeships, Projects, or Community Outreach for skill development and personal growth.

10. To have more industry-academic interface with increased opportunities for students for skill development.

11. To establish international university collaborations, enriching student opportunities in learning, research, recruitment and fostering cross-cultural understanding.

12. To invite researchers or academicians from across the globe for seminars/conferences to expand the horizons of knowledge exchange.

13. To empower more students for entrepreneurship, fostering self-reliance.

14. To oversee quality assurance and enhancement through periodic audit recommendations.

15. Initiation of a girls' hostel to foster gender equity and a secure environment.